

North Dakota Teacher Mentor Training Agenda

- Day 1:
- Step 1: Understand the state mentoring program.
 - North Dakota Mentoring Guidelines**
 - Roles and Responsibilities
 - State's expectations
 - Step 2: Establish a relationship with your mentee.
 - Getting to Know You**
 - Phases of First Year Teaching**
 - Top Five Concerns of Beginning Teachers**
 - Needs Assessment for Beginning Teachers**
 - Principles of Adult Learning**
 - Be a Mentor**
 - Monthly Mentoring Activities**
 - A Framework for Teaching
- Day 2:
- A Framework for Teaching
 - Step 3: Domain 4. Convey professional responsibilities to mentee.
 - Community Expectations
 - Teaching Environment Profile**
 - Advice for Beginning Teachers**
 - Communicating with Families
 - What Parents will Expect From You**
 - Perfecting Parent Conferences**
 - Do's and Don'ts**
 - Communication Skills for Conferencing**
 - Communication Log**
 - Role Play Scenarios**
 - Step 4: Manage the classroom environment
 - "The First Days of School"
 - Classroom Management Inventory**
 - Highlights of Classroom Management Strategies**
 - Classroom Environment Scenarios**
 - Ten Ways to Connect with Students**
 - Step 5: Develop a portrait of good teaching.
 - Domain 1: Planning and Preparation

Knowledge of Students
Knowledge of Resources
Setting Instructional Goals
Curriculum, Standards, Assessment
Standards Analysis Form
Sample Lesson Plans
Unit Plan Analysis
We Learn...
Bloom's Taxonomy

Day 3: Assessing Student Learning
Making the Grade
Designing Rubrics for Assessment
Toward Effective Praise
Accommodations and Modifications

Step 6: Guide teacher through self-assessment.
Experienced Teacher Observation
Classroom Observation
Pre-Observation Discussion Guide
Script Taping
Fact or Opinion?
Classroom Observation Tips
Classroom Observation Form
Coaching Skills
Suggestions for Providing Feedback
Leads for Mentoring Discussion
Post-Observation Conference Form
Role Play Vignettes for Mentors
Teacher Self-Assessment Form

Step 7: Facilitate professional growth.
Professional Organizations
Professional Growth Cycle
Professional Growth Plan
Professional Growth Plan Reflection
Professional Growth Resources
Finding Time for Mentoring
101 Ways to Deal with Stress